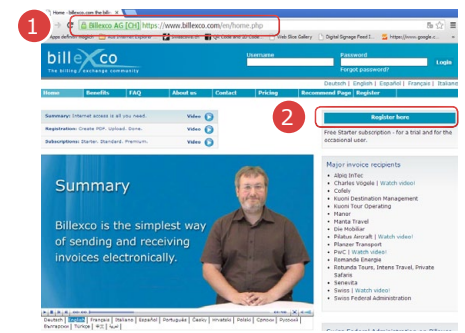


Registration

Step 1

1. Go to www.billexco.com
2. Click «Register here»

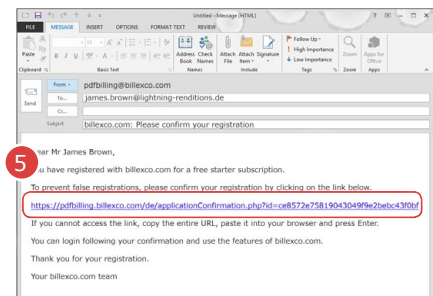


Step 2

3. Enter your company's name and check whether your company has already been registered
 - If you can find your company in the list (→) and do not know the login, contact helpdesk@billexco.com
4. Fill in the registration form
 - Note the spelling of the selected username and password
 - Upon completing registration you will receive a confirmation email from pdfbilling@billexco.com

Step 3

5. Click on the activation link in the confirmation email



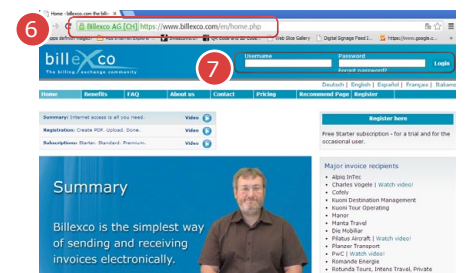
Help

You can find help here:

- **Videos in various languages**
On the homepage of «www.billexco.com»

Step 4

6. Go to www.billexco.com
7. Login with your username and password (from step 2)
 - Watch out for upper and lower case letters when entering your details!



Billexco Ltd.
helpdesk@billexco.com
www.billexco.com